

TOWN OF PINE KNOLL SHORES
MEMORIAL PARK BEACH ACCESS RECONSTRUCTION
PINE KNOLL SHORES, NORTH CAROLINA

ADDENDUM 1

August 31, 2026

To all prospective bidders of the Town of Pine Knoll Shores Memorial Park Beach Access Reconstruction project in Pine Knoll Shores, North Carolina, for which sealed bids will be received by the Town of Pine Knoll Shores on September 9th, 2026 at 2:00 PM at 100 Municipal Circle in Pine Knoll Shores, North Carolina.

The following clarifications are made:

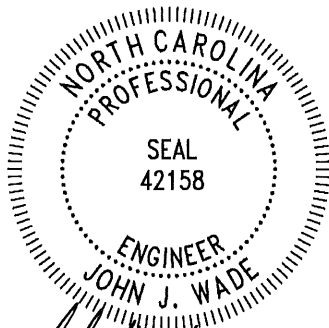
1. Pre-Bid Meeting Minutes
2. Pre-Bid Meeting Attendees list
3. Revised Construction Plans

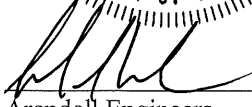
The following questions have been provided by contractors:

1. A clean change order form is provided with this addendum.
2. A separate debarment form is not required to be submitted with the bid. The bid form includes language regarding collusion and debarment.
3. 6" x 6" timber piles are to be used exclusively throughout the project. Any references to round piles or pile circumference shall be ignored.
4. Elevations for each landing are now shown on the plans.
5. The concrete ramp is approximately 9.4' in length and 6' wide. The concrete landing at the base of the ramp is 6' x 6'. Elevations are shown on the revised construction plans.
6. All 6" x 6" piles and lumber shall be pressure-treated for ground contact in accordance with AWWA UC4A.
7. No erosion control measures are expected to be installed for this project.
8. A licensed surveyor is not required to stake the walkway. However, the contractor is responsible for constructing the walkway within the footprint as shown on the plans.
9. Any excavation of soil may be left onsite in a neat and orderly manner outside the footprint of the walkway.
10. No testing is required.
11. No traffic control is expected to be required for this project.
12. It is the intention of the design that no tree removal is required. If, during construction, select tree limbs need to be removed, contractor shall notify Engineer & Town for approval.
13. Field treating of the cut members is not required for this project.
14. No seeding, mulching, or irrigation will be required as part of the project.
15. Piles shall be embedded a minimum of 5' below grade per the construction plans. Driving of the piles is not required.

These documents shall become part of the Construction Documents and are incorporated therein.

End of Addendum.




Arendell Engineers
John J. Wade, P.E.

08/31/2024

**TOWN OF PINE KNOLL SHORES
MEMORIAL PARK BEACH ACCESS RECONSTRUCTION
PINE KNOLL SHORES, NORTH CAROLINA
PRE-BID CONFERENCE**

August 26, 2026

203 Salter Path Road, Pine Knoll Shores, NC

MINUTES

- A. Purpose of Meeting
- B. Sign in of Attendees
- C. Project Participants:
 - 1. Owner(s):
Town of Pine Knoll Shores
100 Municipal Circle
Pine Knoll Shores, NC 28512
Ms. Missy Shine, Assistant Town Manager
Phone: (252) 247-4353
Email: townclerk@townofpks.com
 - 2. Engineer:
Arendell Engineers
John Wade, P.E.
John Titus, E.I.
1004 Arendell Street
Morehead City, NC 28557
Phone: 252-622-4338
Email: john@arendellengineers.com
- D. Communication
 - a. All communication to be directed through Arendell Engineers. Oral statements may not be relied upon and will not be binding or legally effective. Only changes to the project made by addendum will binding.
- E. Schedule of Construction:
 - a. Bids Due: September 9, 2026
 - b. Contract Time Starts: October 2, 2026
 - c. Final Completion: December 18, 2026
- F. Project Description
 - Demolition of approximately 237 linear feet of timber walkway, timber stairway, and timber pilings.
 - The entire walkway from the parking lot up to and including the southern most stairs leading to the beach shall be demolished.

- Installation of approximately 236 linear feet of 6-foot-wide timber decking with handrails on both sides.
- Installation of approximately 86 square feet of 4" thick, 6 foot wide concrete sidewalk.
- Installation of approximately 30 linear feet of new timber stairway with handrailing and timber stair treads.
- All bolts, washers, and nuts shall be hot dipped galvanized. Any screws or nails shall be #316 stainless steel.
- The walkway will be reconstructed from the parking lot up to and including the existing stairs leading to the beach.
- All concrete shall be minimum 3,000 psi.

G. General Conditions

- a. Submittals
- b. Substitutions
- c. Codes, Permits, & Inspections
- d. Protection of Work, Property, the Public, & Safety
- e. Changes in the Work & Claims for Extra Costs
- f. Requests for Payment
- g. Payments Withheld
- h. Minimum Insurance Requirements
- i. Cleaning up & Restoration of the Site
- j. Guarantee

H. Supplementary General Conditions

- a. Payments
- b. Utilities
- c. Safety & Security
- d. Use of Site
- e. Performance bonds

I. General items

- a. Surveying/staking – contractor to be responsible for construction surveying/staking for walkway layout. CAD format drawings to be provided to surveyor for their use in staking.
- b. Traffic control – None expected.
- c. Potential Laydown Areas – Public Parking area will be available.

J. Site visit and questions

- K. Minutes of Pre-Bid conference – to be issued on Monday, August 31, 2026. If Contractors have questions, they are advised to get them to the Engineer no later than 5:00 pm on Thursday, September 3, 2026. Communication shall be by email using John Wade's email address, john@arendellengineers.com. The final addendum prior to bidding will be issued by September 4, 2026. No further clarification or addenda will be issued following this date.

L. Adjourn.

Town of Pine Knoll Shores
Memorial Park Beach Access Reconstruction
 Pre-Bid Conference - Sign in Sheet
 August 26, 2026

	Name	Contractor	Address	Phone	Email
1	John Wade	Arendell Engineers	1004 Arendell St. Morehead City NC 28557	252-622-4338	john@arendellengineers.com
2	John Titus	Arendell Engineers	1004 Arendell St. Morehead City NC 28557	252-622-4338	john.titus@arendellengineers.com
3	Annie Peters	T.D. Eure	575 US 70 Morehead City, NC	252-728-4191	annie@tdeure.com
4	Jeff Bernard	Davies Contracting	454 NC 24 Morehead City, NC	252-474-2123	jeffrey@daviescontractingnc.com
5	Sarah Howard	Davies Contracting	454 NC 24 Morehead City, NC	252-474-2123	sarah@daviescontractingnc.com
6	Doc York	Davies Contracting	454 NC 24 Morehead City, NC	252-474-2123	doc@daviescontractingnc.com
7	Tate Yelton	Carteret Marine	1671 NC 101 Beaufort, NC	252-780-8264	tate@carteretmarine.com
8	Michael Grow	Southern Distinction			scottrell37@gmail.com
9					
10					

CHANGE ORDER

No. _____

DATE OF ISSUANCE _____

EFFECTIVE DATE _____

OWNER _____

CONTRACTOR _____

Contract: _____

Project: _____

OWNER's Contract No. _____

ENGINEER's Contract No. _____

ENGINEER _____

You are directed to make the following changes in the Contract Documents:

Description:

Reason for Change Order:

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ _____
Net Increase (Decrease) from previous Change Orders No. ____ to ____: \$ _____
Contract Price prior to this Change Order: \$ _____
Net increase (decrease) of this Change Order: \$ _____
Contract Price with all approved Change Orders: \$ _____

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: ____ Ready for final payment: ____ (days or dates)
Net change from previous Change Orders No. ____ to No. ____: Substantial Completion: ____ Ready for final payment: ____ (days)
Contract Times prior to this Change Order: Substantial Completion: ____ Ready for final payment: ____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: ____ Ready for final payment: ____ (days)
Contract Times with all approved Change Orders: Substantial Completion: ____ Ready for final payment: ____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
ENGINEER (Authorized Signature)By: _____
OWNER (Authorized Signature)By: _____
CONTRACTOR (Authorized Signature)

Date: _____

Date: _____

Date: _____

EJCDC 1910-8-B (1996 Edition) Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.